

Change the name on the telephone

- 1) Press **[FEATURE]** **23646
- 2) Enter Password: 23646
Display will read: "1. System Speed Dial"
- 3) Press **Next** (bottom right hand arrow) once
Display will read: "2. Names"
- 4) Press **SHOW** (top right hand arrow) once
Display will show "Set Names"
- 5) Press **SHOW** (top right hand arrow) once
Display will show "Show Set: _"
- 6) Enter the extension you would like to change
Display will read: "XXX: Name of set"
- 7) Press **CHANGE**
- 9) Enter the correct name, then press **NEXT** (bottom right hand arrow)
- 10) Press **[RELEASE]** to end the programming session



Additional Button Programming

Autodial Buttons – External Dial

Press Feature * 1
Press the button that you wish to program
Enter phone number
Press OK

Autodial Buttons – Intercom Dial

Press Feature * 2
Press the button that you wish to program
Dial the extension number.

Feature Buttons

Press Feature * 3
Press the button that you wish to program
Press Feature and code.

Button Inquiry

Press Feature * 0
The display will show what is programmed
on a button as it is pressed.
Press Intercom to view the extension

